

INSTRUCTION – ALCOHOL AND OTHER DRUG USE, ABUSE AND DEPENDENCY

I. Prevention

A. The K-12 health curriculum will include instructional units and experience involving:

1. Alcohol and other drug pharmacology.
2. The legal ramifications of alcohol and other drug use.
3. Cause and effect of alcohol and other drug use, abuse and dependency.
4. Alternatives to alcohol and other drug use.
5. Strategies in decision making for youth.
6. Value approaches to alcohol and other drug use, abuse and dependency.
7. A variety of resources will be provided to increase the students' awareness.
8. Where and how to obtain assistance utilizing areas and community resources.

B. Orientation information will be made available to improve student and parent knowledge on alcohol and other drugs.

II. Early Identification and Intervention Efforts Providing Assistance to Students Demonstrating Behaviors of Concern:

A. The student will be observed by the teacher, school nurse, counselor, principal or assistant principal and specific inappropriate behaviors will be recorded on the Inappropriate Behavior Referral form which will be sent to the school social worker or designee.

B. The Law Enforcement Report of an Alcohol/Drug Incident will be sent to the building principal. The principal will disseminate the information to the appropriate personnel.

C. If alcohol and other drug use appears to be the source of the problem, the student will be referred to the school social worker or designee. The school social worker will also provide services to students and parents on a self-referral basis.

D. The school social worker or designee will conduct a prediagnostic interview with the student to attempt to determine if there is an alcohol or other drug related problem. The social worker will recommend a course of action.

E. If there appears to be an alcohol or other drug related problem, referral should be made to a qualified chemical dependency assessor for full assessment.

F. After the assessment, the assessor will recommend a course of action for the student.

III. Administrative Coordination of Efforts

A. Responsibility

1. Identification of Resources

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- a. A preassessment team will be identified to cover each level (K-5, 6-8 and 9-12) within the district and given authority to act within the approved and other drug use policy.
 - b. School social worker or designee is designated as the primary prevention person and will be responsible for maintaining alcohol and other drug use information.
 - c. The Director of Instructional Services will ensure that the curriculum on alcohol and other drug use, abuse and dependency is present at all grade levels in the district and to all district staff.
- B. Systematically assess needs of school community for prevention, intervention and after care support.
- C. Dissemination of school community policy and procedures to all interested persons.
- 1. Adopted school board policy on alcohol and other drugs will be made available to all students, staff and parents of the school district.
 - a. Students and staff will be informed through student and staff handbooks.
 - b. Parents will be notified of the alcohol and other drug use policy.

IV. Staff Training

- A. Workshops for staff and special programs for students are encouraged.

PREASSESSMENT TEAM PROCEDURE

As outlined by M.S. 126.034, every school that participates in a school district alcohol and other drug program shall establish an alcohol and other drug abused preassessment team. Bemidji Area Schools will establish three teams: one for elementary (K-5), one for middle school (6-8) and one for high school (9-12). Each team must be composed of classroom teachers, administrators, school nurse, school counselor or psychologist, social worker and other appropriate professional staff. The preassessment team is responsible for addressing reports of alcohol and other drug abuse problems. These reports may come to the team from parents, concerned students, the students themselves, Inappropriate Behavior Referral forms and Law Enforcement Report of an Alcohol/Drug use.

In preparing for the preassessment team meeting, the following information should be gathered about the student:

Grades

School Attendance

Participation in Extracurricular Activities

Atypical Behavior

Disruptive Behavior

Physical Symptoms

The Strengths and Limitations of the Student

Potential Barriers to Resolving the Problem Behavior

The Extent to Which a Pattern of Problem Behavior has been Established

The Level of Support Available to the Student

The preassessment team is responsible for making recommendations on individual reported cases of alcohol and other drug use or suspected use. Within 45 days after receiving an individual reported case, the preassessment team shall make a determination whether to provide the student, and in the case of a minor, the student's parents, with the information about school and community services in connection with alcohol or other drug use. Data may be disclosed without consent in health and safety emergencies pursuant of Section 13.32 and applicable federal law and regulation. If the preassessment team decides not to provide a student and, in case of a minor, the student's parents, with information about school or community services in connection with alcohol and other drug use, records created or maintained by the preassessment team about the student shall be destroyed not later than six months after the determination is made. If the preassessment team decides to provide a student, and in the case of a minor, the student's parents, with information about school or community services in connection with alcohol and other drug abuse, records created or maintained by the preassessment team about the student shall be destroyed not later than six months after the student is no longer enrolled in the district.

A public school teacher who knows or has reason to believe that a student is using, possessing or transferring alcohol and other drugs while on the school premises or involved in school related activities, shall immediately notify the school's alcohol and other drug abuse preassessment team of this information. The teacher should use the Inappropriate Behavior Referral Form. A teacher who complies with this section shall be defended and indemnified under Section 466.07, Subdivision 1, in any action for damages arising out of the compliance. Nothing in this section prevents a teacher or any other school employee from reporting to a law enforcement agency any violation of law occurring on school premises or at school sponsored events.

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REFERENCE: M.S. 126.034 (School Preassessment Team)
 M.S. Chapter 13.32 Data Privacy
 M.S. 466.07 Subdivision 1
 M.S. 466.07 Subdivision 1 (Indemnification Statute)

PREASSESSMENT TEAM PROCESS

Referrals from:

Concerned Parents Student Concerned Students
 Inappropriate Behavioral Referral Form
 Law Enforcement Center Report of Alcohol

Referrals made to:

Preassessment Team made up of:
 Classroom Teachers, Administrators, School Nurse,
 School Counselor and Social Worker

Team Decides Not to
 Provide Program Information
 to Students or Parents

Provide Parents with Information
 About School and Community Services

Parent Request No
 School Involvement

Parents Request School Involvement

Student Referred to Social Worker for
 Pre-Diagnostic Interview

No Documented Alcohol
 or Other Related Problems

In-School Support
 Services Provided

Referral to Outside Agency
 For Assessment

No Need for Services

Referral to In-School
 Support Services

Services Provided by Referral Agency

After Care Support Offered by School

